

Mely Mendez

PRODUCTION DESIGN

Mely Mendez Art



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melymendezart.com

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600 Garson DR NE, Atlanta, Georgia 30324

OBJECTIVE

Looking to work in Film & TV in the Art Department, and other creative fields- applying my visual, creative, and organizational aptitudes to help the project/job come together.

SKILLS

- Familiar with the Art Department & General Film Set Etiquette.
- Proficient in Photoshop and Procreate
- Familiar with Adobe Illustrator & InDesign
- Proficient in Microsoft Office 360.
- Familiar with Drafting
- Great at visual and creative communication and efficiency.
- Great Organization Skills.
- Bilingual: English and Spanish
- Creative, pleasant to work with, and happy to learn.

EDUCATION

- SCAD Atlanta — **Bachelor of Fine Arts: Film and Television** — Class of 2022
- Atlanta Film Society — **Linda Burns PA Academy** — 2021

EXPERIENCE

- **Props Office PA, Captain America 4, Marvel Studios — 2023**

Worked in the Props Dept. during Prep and Production. Assisted with Prop Buying, keeping breakdowns updated, distribution of paperwork, organizing the office, scheduling and attending meetings, tracking orders, tracking manufacturing, assisting in cast fittings, and general support both in the office and on set.

- **Floor Representative, Studio Service Group — 2022**

Work at a Prop Shop managing and organizing small props, handling customer service, and helping with sales and putting orders together as well as with returns.

- **Art PA, Beats by Dre Futures '22, 19th and Park — 2022**

Worked as an Art PA on two projects for Beats by Dre; helping decorate sets and doing runs for the Production Designer, and helping load the trucks up.

- **Production Designer, "Lets All Go To The Lobby" Thesis Film, SCAD — 2021**

Production Designer for a Thesis Short Film. Made Moodboards, Lookbooks, Production Binders, Floor Plans, Set Dec & Props Buying, Set Design, On Set Dressing, and Prints. Overlooked Graphics and a Set Build. Worked with Puppets.

- **Art Director, Beyond The Commons Magazine, Online — 2019— Present**

Manage Art Submissions for the Online Magazine, chose Color Palettes and designed the layout.